



NI In the News

February 3, 2015—Fellowes

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About our presentation:

Jeff Dryfhout, Global Director of Air Treatment, will be providing an overview on Indoor Air Quality and its emerging role as the next frontier in well-being. Areas such as indoor air quality connection to workplace productivity, absenteeism, and overall employee care, health and well-being will be explored and discussed.

About our Speaker:

In the past 20 years, Jeff Dryfhout has served in various marketing and innovation leadership capacities in organizations such as Quaker Oats, Con Agra Foods, Sara Lee and now Fellowes. Jeff also founded a marketing and branding agency, Pivot. An MBA graduate of Pepperdine University, Jeff also serves as an Adjunct Professor at his Alma Mater, Trinity Christian College, and serves on the school's Business Advisory Council. This past year, Jeff has been tapped to lead Fellowes efforts to penetrate into new expansive territory for the organization, air treatment solutions.

About our Site:

Founded in 1917, Fellowes began its history in file storage systems. Fellowes, Inc. is a manufacturer of office products including air treatment, paper shredders, binding and laminating equipment, desktop accessories, technology accessories, and records storage boxes.

Fellowes Inc. built and moved to the current Itasca location in 1978. In 2012, Fellowes began upgrading their corporate office buildings through multiple remodeling projects and has plans to continue renovation in stages. In December 2014, Fellowes completed the construction of a new atrium space that includes a 625 square foot glass pyramid skylight.

CEO John Fellowes, "Specifically, regarding our facilities, we have focused on our next step in 'building' an enhanced and more enabling work environment. As this project was a continuation of our original commitment which started downstairs in 2012, we also wanted to ensure consistency and continuity to our redesign efforts. As such, the three original guiding principles of 1) a progressive design and feel, 2) quality in everything we do, and 3) integrating technology into our environment to enable our people, served as a backbone of inspiration through the decision-making process. However, beyond these original principles, we also included an additional dimension to our design efforts upstairs, community. As we continue to grow as a business, we felt it was important to intentionally reinforce our commitment to teamwork and interaction in our approach through our facility design. Teamwork has been a critical fiber of our culture and success over the years, it will continue to be a hallmark of our business for years to come. "

The facility tour will provide a view of the production floor, showcase completed and in-progress renovations, and highlight several health, safety and wellness programs along the way.

Parking: Please park in our 1789 West Employee Lot. The entrance is near the corner of Norwood Ave and Crest Road.

**Please note that cash or check is accepted at the door or credit card via Cvent.

**All no shows will be billed.

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From the President....



We are roughly four and a half weeks into 2015 and Winter should be about half over. It has been a relatively easy Winter when you compare it to that of 2014. Remember the snow and frigid temperatures? Despite that rough Winter, we still got through it and we even had pretty good attendance at our IFMA meetings that year. People came out to our programs in the frigid temperatures because of the great venues, speakers, and for the educational value. And more is on tap for 2015! On tap for 2015 is our secret phrase this month. Be sure to collect your IFMA bucks!

The Mission of IFMA NI is to provide exceptional education, networking, career development, and leadership opportunities that support and advance the FM profession in Northern Illinois. I hope you think that, through our great programs, we bring this to you. If you have an idea of a venue or speaker please talk to Ann Del Fiacco, our Vice President, or Laura Ingram, our Treasurer, who also lead our Programs Committee. Through their efforts, we bring you the great locations and speakers each month. You can also provide location and speaker ideas on the surveys that we ask that you fill out at the end of the meeting each month. If you recommend a future meeting site it would be even better if you could share a contact name and number to help out the Programs Committee.

This month, we are at Fellowes in Itasca where we will tour their facility that they have occupied since 1978. Our speaker is Jeff Dryfhout from Fellowes, who will give a presentation on indoor air quality and its emerging role as the next frontier in well-being. You will leave with a breath of fresh air and likely want to bring much of the same to your office!

I look forward to seeing you at Fellowes and please, as always, spread the word and bring a guest to the meeting. That guest could be our next IFMA member!

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10 Small Ways to be a Better Co-Worker

With the start of the new year, like most people, I have been thinking of what I'm going to focus more on in 2015. There are, of course, the obvious choices, i.e. actually using that gym membership, cooking more (or ever), walking to the grocery store 2 blocks away instead of driving... you get the idea. Instead, I'm deciding to focus on work. Not necessarily on me, but on those that surround me. Here are the 10 top things that I will focus on doing more of:

- 1. More random acts of kindness.** Anonymous Post-it® notes happen to be my favorite.
- 2. Add a "+1" to the morning Starbucks routine.** Is there anything better than someone bringing you a hot beverage? Especially on a Monday morning.
- 3. Volunteer to help on others' projects.** How wonderful is it when someone offers to help for no reason other than to help lessen your load?
- 4. Write more hand-written notes.** Thank yous, thinking of you, happy birthday, wish you were here... I could go on and on. Bonus points for cursive usage.
- 5. Dole out those compliments.** How great does it feel to put a little extra pep in someone's step? Because everyone deserves to be told how much they're rocking that new hair cut...
- 6. Send more kudos.** Focus on recognizing co-workers more often – both directly and to that person's manager.
- 7. Have lunch with one new person a week.** Can't think of a better way to build your network... or become a local restaurant connoisseur.
- 8. Reconnect.** Consider rejuvenating those relationships that fizzled out for no apparent reason other than lack of effort.
- 9. Use meeting times wisely.** No one cares for an hour-long meeting that could have been done in 15 minutes.
- 10. Smile.** You know what they say... it's contagious and can immediately boost the mood of its recipients. I think we could all use a little bit more of that, don't you?

How will you be a better co-worker this year?

Submitted by:
Ann Del Fiacco—OfficeMax Work Place Interiors

Failure to Communicate

9:00 AM. The elderly resident was awakened by a jarring alarm. The speakers in her 10th floor apartment blared with horns followed by an announcement: "Attention. Attention, please. There is a fire emergency in the building. Residents must evacuate immediately. Use the stairs. Do not use the elevators." And it repeated and repeated.

The resident was alarmed indeed and reached for the phone. "9-1-1, what is your emergency?" Before long the fire trucks pulled up in the parking lot much to the chagrin of the building managers conducting their annual fire alarm testing.

Communication problem? You be the judge.

This occurred on the fourth of five days of testing throughout a multi-building complex. Building management posted notices in each elevator lobby in each building and place advisory leaflets in each mailbox. On each of the previous days, all residents could overhear the alarm testing in the other buildings on the property. Yet one resident placed a 9-1-1 call and help was on the way.

Did building management notify its alarm company, central station, and local fire contacts about the testing? Was the system in test mode? Would the fire department respond anyway?

Would you want them to; if the elderly resident was someone you love?

Facility Mangler

**Have a new product or service to share?
How about an innovative way for solving a facility problem?
Win any awards lately?
We are always looking for articles for our newsletter!**

Please share with your fellow managers and associate members items of interest in your field.

Article Guidelines:

Article length between ½ page and 2 pages-can include pictures.

Written in Word format-no PDF.

Make sure you include credit information at end of article.

Submission due by the 20th BEFORE the month the newsletter is printed. For example, March newsletter needs articles by Feb. 20th. Otherwise, we will hold for following month.

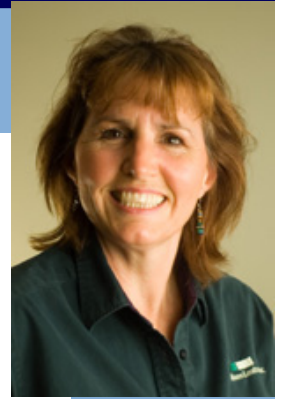
Any ???Please contact Jan Wemple, Newsletter coordinator at:

jwemple@moorelandscapes.com or 847-774-1250.

Or Kathy at: chapteradministrator@ifmani.com



20 Questions with Jan Wemple



Company: Moore Landscapes

Position: Sales and Design

How long with IFMA: 10 yrs.

What are your favorite hobbies?

Gardening, Boating, Enjoying the company of family and friends

What is your favorite book? The Bible

What is your TV Show? Big bang theory

What are you currently reading?

Just finished "The Last Lecture" by Randy Pausch

What is your favorite food/cuisine?

A great steak or perch fish fry! Love Papa Murphys Garlic Chicken Pizza!

Favorite restaurant?

Bobbies Barrel Inn, Volo

Hometown: Sterling Heights, Mich.

Current residence: Chain of Lakes Area-Redhead Lake

What is your favorite sport to play or watch? Football and Hockey

Favorite team?

Go Bears and Blackhawks!

Are you a morning or night person?

Morning-my day starts at 5:00 am

What would you do if you won the lottery? Save some, Give some to charity, and pay off my kids college loans.

What three words would you use to describe yourself? Caring, creative, thankful

Who is your hero (or an influential person in your life)? Jesus and my mom.

What is one thing that no one in IFMA knows about you?

I used to be an adventure seeker-sky-dived, rode in hot air balloon, glider plane and rapelled out of a helicopter among other things. Then I got married and had kids. That's an adventure every day!

What is one goal that you would like to accomplish during your lifetime?

Watch my kids grow into fine, productive caring adults with wonderful families of their own.

What is your favorite thing to do in the summer?

Out on the lake, enjoying music, the water and a couple of cocktails with others. And of course the dogs are next to me!

If you could visit any place in the world, where would it be & why?

Egypt, for the history.

What is your favorite city to visit?

St. Petersburg Florida.

What is your favorite vacation spot?

Our house on the chain of lakes in the summertime!

If you could be anyone besides yourself, who would it be?

I'm fine with who I am and all of the wonderful people I have met.

What songs(artists) are on your iPod/phone? I

listen to everything from country, classical, contemporary to rock and roll.

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Facility Management

OPTIMIZE YOUR OPPORTUNITIES

Facility Management is much more than providing custodial services to a building. It's about a career that includes managing the operations and maintenance of buildings, working with leaders to manage the organization's real estate resources, providing a safe and secure work environment for employees, application of technology in the workplace, working with contractors and service providers, and financial and business planning related to management of facilities.

BUILD YOUR BRAND: CAREER COMMITMENT + CAREER GROWTH = CAREER SUCCESS

Northern Illinois University is one of an elite group of University partners licensed to offer IFMA's education programs to help candidates earn the prestigious FMP®, SFP®, and CFM® credentials.

- Courses are offered at convenient locations throughout northern Illinois.
- Classroom courses are offered in a work-friendly format.
- All NIU instructors have earned the coveted Certified Facility Manager® (CFM®) credential.
- NIU instructors bring practical real-world experience and examples to the classroom.
- Coming April 2015 – Interactive online courses for the FMP® programs.
- Programs are available for in-house delivery to groups of 12 or more employees.



New To Facility Management or Provide Services to FM Clients?

IFMA's **Essentials of Facility Management program** is a great starting point. The 3 day interactive course is ideal for building and plant managers and supervisors, early career and transitioning FM professionals and vendors and suppliers of services to facilities.

Essentials of Facility Management

Location	Day	Date(s)	Times
University Center, Grayslake, IL	W,Th,F	3/18 – 3/20	8:30 a.m. - 4:30 p.m.
Kishwaukee College, Malta, IL	M,Tu,W	3/30 – 4/1	8:30 a.m. - 4:30 p.m.
Waubonsee College, Aurora, IL	Th,F,S	4/30 – 5/2	8:30 a.m. - 4:30 p.m.
Prairie State College, Chicago Heights, IL	Tu,W,Th	5/5 – 5/7	8:30 a.m. - 4:30 p.m.



Have a Few Years of FM Experience or Work with FM Clients?

IFMA's **Facility Management Professional® (FMP®) Credential** is a must-have credential for FM professionals and industry suppliers looking to increase their depth-of-knowledge in the core FM topics deem critical by employers. Enhance your knowledge and skills and gain immediate credibility with employers, clients and peers.

Register Early and SAVE \$100

Complete your registration today at www.fm.niu.edu or by phone (800) 345-9472.

SIGN UP NOW!

Questions?

Contact Donna Mann
 Director, Credentialing Programs
dmann@niu.edu or
 phone (815) 732-6249

IFMA's FMP® and SFP® programs award IFMA-issued continuing education units (CEUs) and LEED Credential Maintenance general CE hours

*** Early registration rates apply up to 10 days prior to class start*

COMING APRIL 2015:
 NIU's new FMP® Interactive Online courses.
 Visit our website for details.
www.fm.niu.edu



Continued from Previous Page

IFMA's Facility Management Professional® (FMP®) Certification

www.ifmani.com

Location	Day	Date(s)	Times
Operations and Maintenance			
NIU Naperville Regional Center	Fri & Sat	2/27 – 2/28	8:30 a.m. - 4:30 p.m.
Project Management			
NIU Naperville Regional Center	Fri & Sat	3/13 – 3/14	8:30 a.m. - 4:30 p.m.
Leadership and Strategy			
NIU Naperville Regional Center	Fri & Sat	3/27 – 3/28	8:30 a.m. - 4:30 p.m.
Finance and Business			
NIU Naperville Regional Center	Fri & Sat	4/10 – 4/11	8:30 a.m. - 4:30 p.m.



Have Several Years FM Experience?

IFMA's Sustainability Facility Professional® (SFP®) Credential Program is ideal for FM professionals playing a key role in creating, managing and operating sustainable facilities.
(This program must be taken as a series and in sequence)

IFMA's Sustainability Facility Professional® (SFP®) Credential Program

Location	Day	Date(s)	Times
Strategy and Alignment for Sustainable Facility Management			
NIU Naperville Regional Center	Fri & Sat	5/8 – 5/9	8:30 a.m. - 4:30 p.m.
Managing Sustainable Facilities			
NIU Naperville Regional Center	Fri & Sat	5/29 – 5/30	8:30 a.m. - 4:30 p.m.
Operating Sustainable Facilities			
NIU Naperville Regional Center	Fri & Sat	6/19 – 6/20	8:30 a.m. - 4:30 p.m.



IFMA's Certified Facility Manager Exam Preparation Plus Workshop focuses on helping candidates understand the exam methodologies and apply critical thinking skills in preparation for the CFM® examination.

IFMA's Certified Facility Manager Exam Preparation Plus Workshop

Location	Day	Date(s)	Times
NIU Naperville Regional Center	Fri & Sat	1/23 - 1/24	8:00 a.m. - 5:30 p.m.
NIU Naperville Regional Center	Fri & Sat	6/26 – 6/27	8:00 a.m. - 5:30 p.m.

NIU Continuing Professional Education

www.fm.niu.edu

Jan Wemple continued.....

If you had access to a time machine, where & when would you travel to?

Go back in time to spend time again with my kids when they were young, and the grandparents were still around.

What are your pet peeves?

Rude or inconsiderate behavior. We brought our kids up with the mantra that “pleases and thank you’s are free-give them out often”

20 Questions with Leslie Lehman, FMP

Company: LEGOLAND
Position: Facility Manager
How long with IFMA: 2 years

What are your favorite hobbies?
 Going to the theater.

What is your favorite book?
 Kitchen Table Wisdom

What are you currently reading?
 Lincoln on Leadership

What is your favorite food/cuisine?
 Italian

Favorite restaurant?
 Giacomo's in Des Plaines

Describe your family growing up and now: Large family, I am the youngest of five. Most of them still live in the Chicago area.

Hometown: A very small town in Wisconsin, move to NW side of Chicago when I was 1 year old.

Current residence: Des Plaines, IL

What is your favorite sport to play or watch? Football, especially college.

Favorite team: Green Bay Packers
Cubs or Sox? Definitely a north sider.

Are you a morning or night person?
 Night, although they both seem to be getting more difficult as I get older.

What would you do if you won the lottery?
 Travel and support my favorite charities.

What three words would you use to describe yourself?
 Compassionate, Generous, Courageous (except for spiders)

What is your favorite movie?

The LEGO movie

TV show? The Big Bang Theory and The West Wing

What is one thing that no one in IFMA knows about you?

I am terrified of spiders.

What is one goal that you would like to accomplish during your lifetime?

Earn a Master's degree.

Who is your hero (or an influential person in your life)?

My late daughter Samantha.

What is your favorite thing to do in the summer?

Explore the Morton Arboretum.

If you could visit any place in the world, where would it be & why?

Africa, the culture is fascinating.

What is your favorite city to visit?

Florence, Italy

What is your favorite vacation spot?

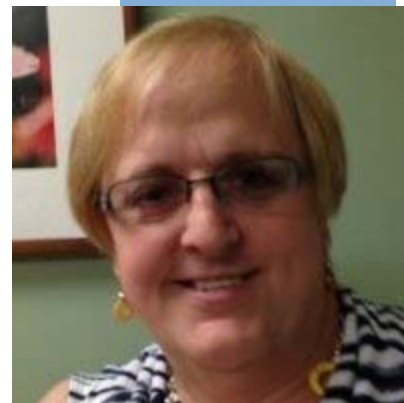
Disney World

If you could be anyone besides yourself, who would it be?

Jennifer Aniston, I would love to be an actress and she seems to be well grounded.

What songs(artists) are on your iPod/ phone? Very eclectic, everything from hard rock to opera. Guns and Roses, Pink Floyd, Lady Gaga, Martina McBride and Charlotte Church to name a few.

If you had access to a time machine, where



Leslie Lehman Continued...

If you had access to a time machine, where & when would you travel to?

US in the late 1800s to early 1900s

What are your pet peeves?

Anyone driving in front of me.

Welcome New Members!!!

Timothy Chromzack

Helaine Krysik—Shades of Green Building Services

Ron Mangas—Beth Emet Synagogue

Sandra Melton, CBSE—Kimco Services

Ashley Patel—IA Interior Architects

Edgar Romo—Kleen Air Service Corporation

February 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Schedule of Events

- January 6—Axis
- February 3—Fellowes
- March 3—Catamaran

Directions to Fellowes:

From Chicago

Take I-290/Eisenhower West. Exit at Thorndale and keep left to take the Elgin-O'Hare Expressway. Take Medinah/Meacham Rd. Turn left on Medinah Rd. Left onto Crest. Right onto Meacham. Slight left onto Norwood.



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International Facility Management Association

To provide exceptional education, networking, career development, and leadership opportunities that support and advance the Facility Management profession in Northern Illinois.

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